

Director of Finance (Job ID: 202305-F-DF)

We are looking for a Director of Finance to join our team. Reporting directly to the Chief Financial Officer, the Director of Finance completes the accurate and timely operation of the finance and accounting function by performing a variety of day to day and period ending accounting tasks for the operations our company. ARISTA Homes is searching for a confident, innovative, and resourceful finance leader to join the A-Team. The successful candidate will have broad exposure to Real Estate, Home Building and special projects that require financial analysis, investment strategizing, consolidation & reporting, and operations.

Primary Responsibilities:

- Accounting and admin for the family office investments and holding companies including working with the CFO in maintaining records, cash flows and monthly investment reporting.
- Take an active part in preparing the yearly budget for family office investments with the CFO.
- Researching and analyzing existing and potential investment actions, preparation of reports and recommendations for review by Investment Management Team.
- Attend Investment Management Team meetings and present analysis and substantiated recommendations.
- Coordinate and manage transactions of investment companies.
- Working with the CFO on corporate and project entities and reporting.
- Working with the CFO on legal issues such as set up corporate and project entities.

Requirements & Qualifications

- CPA Designation
- Minimum 5 years of direct work experience in an accounting & finance role. Experience in working in a similar role within the construction industry is an asset but not mandatory.
- Highly organized, detailed orientated, with excellent project administration and management skills
- Excellent people and relationship skills
- Strong communication skills, both oral and written
- Strong analytical abilities and computer literacy including use of email software, Microsoft Office products (excel, word, etc).
- Ability to multi-task, work under pressure, and meet deadlines.
- Constellation Newstar software experience is preferred (Training will be provided if not)
- Ability to compare, analyze, and summarize in order to make well informed recommendations and help guide ownership-level decision making.

Additional Application Information

Report to: President and CEO, and CFO

Interview Process: 2-3 Stage

Compensation: Subject to qualifications

Interested candidates should forward a cover letter along with their Resume and salary expectations:

Via Email: humanresources@aristahomes.com

Via Fax: (905) 660-8805, Attention: Human Resources